

PRIME MINISTER

You are visiting Central Office tomorrow (Thursday) from 4.05 to 5.45 pm (I am anxious that you leave CCO promptly so you have plenty of time to change at No. 10 before departing at 6.30 for your Gray's Inn dinner).

The purpose of your visit is for you to go round the office and meet people working at their desks.

What will happen therefore is this: you will arrive at Smith Square and go straight into the Chairman's Room for about five minutes only (unless you want more) for a quick chat with Peter Brooke and Peter Morrison. You will then spend an hour and a half going around the building with each Director introducing you as appropriate to his people. You will also look in at the non-political offices in the building such as the Post Room and the telephonists. (see attached itinerary)

It will be quite a tight schedule but they will have it well timed. Peter Brooke has said that he will take it upon himself to move you on if he sees time pressing. I hope you will allow Peter to move you on where necessary: it is much easier for him to do it than for you.

STEPHEN SHERBOURNE

4.11.87

4 November 1987 Vr 2

Itinerary for PM's tour of CCO on 5 November

4.10 Arrive CCO: Greet front desk and security staff.

Brief meeting with Peter Brooke and Peter Morrison
in Chairman's office.

FIFTH AND FOURTH FLOORS

4.15-4.30: Robin Harris, Director of CRD

THIRD FLOOR

4.30-4.40: John Desborough, Press Department

4.40-4.45: Harvey Thomas, Director of Presentation

4.45-4.55: John Lacy, Director of Campaigning

SECOND FLOOR

4.55-5.00: Henry Lee, Treasurers

5.00-5.10: Anthony Garner, Director of Organisation

5.10-5.15: Roger Boaden, Local Government,
Robin Nelder, National Union

FIRST FLOOR

5.15-5.25: Keith Britto, Special Services

GROUND FLOOR

5.25-5.30: John Pearson, Chief Accountant

5.35-5.35: Lisa Gregory, Personnel Officer, to show round
Building Services, Telephonists and Post Room.

Depart

(NB: No time allowed for GLA or Clubs)

PRIME MINISTER

Your visit to Central Office

I just thought you would like to know that the feedback I have had from Central Office all confirms what a great success your visit was in lifting morale, especially among those people who would never normally see a Minister, let alone the Prime Minister. You have no idea how exciting it is for them to meet you. I am told that within 24 hours two secretaries who had been due to leave have decided to stay on.

I know you said you would have preferred to meet them all at one big gathering over tea, and I know it is hard work for you having to go round every office, but there is no doubt that seeing them at their individual place of work meant that everybody met you.

Kevin

*Thank you very much
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STEPHEN SHERBOURNE

6.11.87



Box

Treasury Chambers, Parliament Street, SW1P 3AG

6 November 1987

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Dear Prime Minister

It was wholly characteristic and thoughtful of you to devote an hour and a half to Central Office yesterday, and with such success. It was immensely appreciated by everyone who saw you, not least by

Yours ever

Prin
